



# **EXPORTER'S GUIDE**

## **SECTORAL PROGRAM FOR THE MONITORING OF EXPORTS (PSSE)**

**JANUARY 2021**



## 1 WHAT DOES PSSE MEAN ?

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The Sectoral Program for the Monitoring of Exports (PSSE) enables the acceleration of log and sawn timber export operations, provides better security for State revenues and improves the monitoring of the application of measures taken in compliance with the Forest Law.

## 2 LES PROCEDURES

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### A. ISSUANCE OF EXPORT DECLARATION (ED)

The Export Declaration is a customs document issued by the SGS and used to facilitate customs clearance procedures for products subject to the prohibition of exit but placed under a surveillance procedure.

All requests for Export Declaration (ED) are initiated on the e-Force platform of the Single Window by Operators with an access code.

#### ➤ Case of products not subject to the PSSE

The exportation of goods not subject to the PSSE is subject to the initiation of an export declaration request without payment of the inspection fee. The products concerned are:

- Cocoa
- The coffee
- Medicinal plants.

The exporter or his mandator initiates a request for an export declaration via e-Force by attaching the following documents:

- Registration receipt issued by the ONCC
- Coffee/Cocoa Export Application (completed form)
- Specifications and pro-forma invoice for medicinal plants

#### ➤ Case of products subject to PSSE

The export of timber in logs and sawn timber to Cameroon is subject to the presentation of the BDT Bordereau De Taxation issued by SGS at the time of the issuance of the boarding permits.

The concerned products are:

- Wood in logs
- Sawn timber

The exporter is subject to the formality of registration of the order, at least 5 working days before the date of the planned customs declaration and, to the lifting of an export declaration.

The exporter or his commissioner must pay an inspection and control fee equivalent to 0.95% of the Fob value shown on the invoice, with no minimum collection. (Certified check payable to BICEC/MINFI/PSSE account N° 34591365001-26) to be deposited at the SGS Guichet Unique.

The exporter or his mandator initiates a request for export declaration via e-Force by joining the documents below:

- Detailed Wood Export Specification Bulletins
- A copy of the pro-forma invoice
- The Domiciliation of export of goods
- Foreign exchange commitment
- Fill out the ED application form on the E-Force platform

Based on the elements provided by the exporter, SGS carries out a documentary control. This analysis relates to the consistency between the declaration and the specifications on the one hand, the regularity of the classification of species and cubage on the other hand.

After verification of the documents attached to the application, and in the absence of any particular risk factor identified during the said control, SGS issues the Export Declaration.

## **B. PHYSICAL INSPECTION**

The exporter is required to facilitate the physical verification of the cargo for inspection, species recognition, determination of tariff classification and cubage.

The exporter is required to allow a period of at least three working days, prior to the date of the requested inspection.

The SGS carries out the physical inspection of the logs or sawn timber, transfers the inspection data and carries out the reconciliation of the declaration and the inspections (verification of the conformity of the declaration with the inspection).

## **C. ISSURANCE OF TAX ASSESSMENT NOTICE (TAN)**

Once the inspection is completed, SGS issue the TAN on paper secured by a QR code based on the inspection data and within three business days of the complete documentation submission.

Le BDT est émis en 2 exemplaires :

- The original is deposited at the bank for payment at the end of shipment.
- One non-negotiable copy which is made available to the exporter or his agent.

**Handling of complaint:** Exporters or agents submit complaints via the E-force and they are managed by the customer service department

**NB.:** the above indications are only an extract of the procedures. We remain at your entire disposal for any further information

For more information, please contact:

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